Action Taken Reports on the minutes of the of IQAC meeting 2017-18

Date: 5th August, 2017

In Pursuance of the resolution of IQAC meeting of 5th August, 2017 the following actions were undertaken.

- 1. Fresher's meet held on 8/09/2017. The chief guest was Mr. Dilip Bora, eminent social activist and renowned Assamese film director Manju Bora.
- 2. Blood Donation Awareness Camp and Blood Donation by teachers and students arranged on 11th and 12th September.
- 3. Departmental meeting held, teachers were allotted paper and units, lesson plan and departmental action plan prepared.

Date: 3rd Nov, 2017

In pursuance of the IQAC meeting resolutions the following actions were undertaken:

- 1. Wi-Fi facility set up in the college campus.
- 2. The teachers started mentoring the students from their own department and records maintained.
- 3. Remedial classes are taken for average learner.
- 4. Books for the college library purchased from book fair Gauhati.

Date: 10th February, 2018

The following activities were done in pursuance of the resolution of the IQAC meeting of 10th February, 2018.

- 1. The college playground was developed by earth filling and leveled.
- 2. According to resolution no.2 the teacher's academic dairy were bound and distributed.
- 3. According to the resolution no.3 and 4 International Mother Language Day was organized on 21/02/208 in collaboration with Assamese department.

- 4. On 16/02/2018 students from college sent to USTM to participation for youth festival with teachers as guide.
- 5. On 07/03/2018 Swatch Bharat Abhiyan conducted by NSS in the college and surrounding area.
- 6. Late Mahendra Nath Memorial essay Competition held and winner awarded Rs 3000/-

Date: 13th April, 2018

The following actions were undertaken in pursuance of the resolutions of the IQAC meeting on 13th April, 2018,

- 1. The remedial classes of the departments were evaluated by the Academic Committee and IQAC.
- 2. College Playground improved and leveled.
- 3. Environment Day observed by plantation in the college campus and surrounding areas.
- 4. Prospectus Committee published new prospectus for the session of 2018-2019.

Date: 9th August, 2018

In pursuance of the meeting resolutions of the IQAC meeting on 9th August, 2018, the following activities performed.

- 1. Action plan for the session 2018-2019 prepared and duly endorsed by the teachers staff meeting.
- Departmental meeting held prepared action plan for the department and paper/unit distributed among the teachers accordingly teachers prepared lesson plan for the odd semester.

- 3. Fresher's meet held on 12th and 13th September and the chief guest was Dr. Bhupen Saikia, Principal, Dr. B.K.B. College Puranigudam, Nagaon.
- 4. Alumni Meet held on 27/10/2018.
- 5. The Research Committee and Extension Cell published book 'Aneswan'.

Date: 10th November, 2018

In pursuance of the resolution taken in the IQAC meeting on 10th November, 2018 the following actions were undertaken.

- 1. Each department held parents teachers meet at department level and proceedings maintained.
- 2. The IQAC committees submitted list of activities done by them in the IQAC.

Labanya Goswami

Mrs. Labanya Goswami IQAC Coordinator Samaguri College